

# Applications Directorate Project Planning for 2023/24 to 2027/28

## Core Funded Plan: Version One – Prioritised

### Context

Each year the Applications Directorate delivers a wide variety of projects, supporting business and IT change across the University. To help us to understand demand for our resources, and to plan and prioritise projects, we undertake an annual planning process using a 5-year planning horizon.

We allocate £1.4M each year to projects that are focused on supporting central IT systems. We ask our partners to work with us to develop proposals to bid for this funding. We describe this as core funded work. We only prioritise projects which start in the first year of the 5-year plan. If a proposal requires significant investment, we help our partners to bid for funding as core funding is most often allocated to smaller initiatives less than £100K.

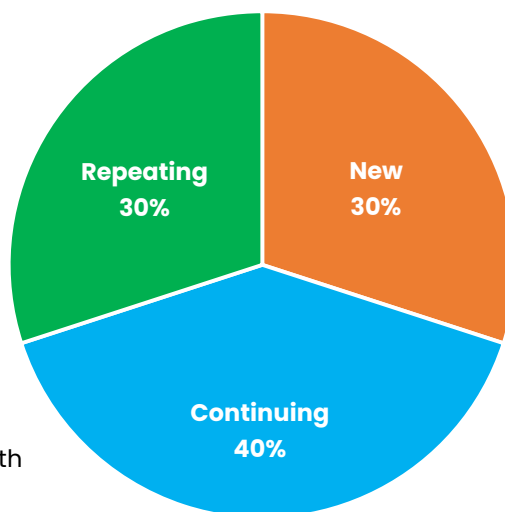
In addition to our core funded work, we undertake a significant amount of funded work each year – we describe this as sponsor funded. We support our partners in bidding for funds through local or University planning processes, and work with them to develop proposals that help us to understand the proposed change and which clearly articulate the expected costs and benefits.

### Current Status

We have recently closed the proposal submission process for our core funded plan, and we have prioritised the proposals to create the first version of our plan. The plan is split into 3 elements:

**Repeating Projects** take place annually or bi-annually. Proposals have already been completed and agreed as part of earlier consultations.

**Continuing Projects** include projects planned to take place over multiple years, together with 2022/23 projects which are expected to continue into 2023/24.



**New Projects** include new projects submitted recently plus projects that have been identified but not prioritised in previous 5-year plans.

Thank you to all of you who contributed proposals to the process, the core funded plan is detailed below.

### Next steps

During January and February we will undertake our usual consultation process, which may lead to minor changes in the plan. An updated version will therefore be published following the consultation. We will also be working with our partners to develop proposals for our sponsor funded plan – the deadline for this is 31<sup>st</sup> March 2023. The final outcome and plan for 2023/24, is subject to the University planning round outcome and any changes necessary to accommodate Curriculum Transformation.

## Section One: Repeating Projects

Theme	Portfolio	Programme	Project	Sponsor	Apps Days 23/24	Apps Days 24/25	Apps Days 25/26	Apps Days 26/27	Apps Days 27/28
Start of Term	ISG	ISGOTH	IT & Library Business Service Readiness for Start of Term	Gosia Such	65	65	65	65	65
Start of Term	USG	TTU	Timetabling Annual Roll-Forward 23-24	Scott Rosie	150	150	150	150	150
Start of Term	USG	USGOTH	Clearing 2023 - 2027	Clare Mackay	50	50	50	50	50
Infosec	APPS	COM	Wiki Annual Upgrade	Alex Carter	50	50	50	50	50
Infosec	APPS	COM	Qlik Sense Bi-Annual Upgrade	Alex Carter	50		50		50
Infosec	APPS	COM	API Upgrade	Alex Carter		50		50	
Infosec	APPS	COM	Bi-Annual Grouper Upgrade	Alex Carter	100		100		100
Infosec	APPS	COM	JIRA Annual Upgrade	Alex Carter	30	30	30	30	30
Infosec	APPS	COM	Business Objects Upgrade	Alex Carter	100	100	200		200
Infosec	APPS	INF	Bi-Annual Maria DB Upgrade	Suran Perera	50		50		50
Infosec	APPS	INF	Upgrade of Development Tools and Frameworks	John Allison	100	100	100	100	100
Infosec	APPS	INF	Annual PEN Test Anticipating Vulnerabilities	John Allison	50	50	50	50	50

Theme	Portfolio	Programme	Project	Sponsor	Apps Days 23/24	Apps Days 24/25	Apps Days 25/26	Apps Days 26/27	Apps Days 27/28
Infosec	APPS	INF	Python Upgrade	John Allison	50	50	50	50	50
Infosec	APPS	INF	Disaster Recovery for Priority Services Test and Review	Suran Perera	50	50	50	50	50
Infosec	CSG	HAS	eOPAS Upgrade	Candice Schmid	25	25	25	25	25
Infosec	ISG	RIS	Pure Annual Upgrades	Dominic Tate	50	50	50	50	50
Infosec	ISG	RIS	Worktribe Annual Upgrades	Dominic Tate	50	50	50	50	50
Infosec	ISG	TEL	Annual Moodle Upgrade	Karen Howie	50	50	50	50	50
Infosec	ISG	WPS	Annual Portal Service Upgrade	Stratos Filalithis	100	100	100	100	100

## Section Two: Continuing Projects

Theme	Portfolio	Programme	Project	Sponsor	Apps Days 23/24	Apps Days 24/25	Apps Days 25/26	Apps Days 26/27	Apps Days 27/28
Continuing	APD	COM	Committees Intranet	Claire Bradford	75				
Continuing	APD	INF	ColdFusion Server 2022	Suran Perera	200				
Continuing	APD	INF	Oracle Database - OS Upgrade	Suran Perera	200	150			
Continuing	APD	INF	Application Tier CentOS 7 EOL	Suran Perera	50				
Continuing	CSG	FIN	PCI DSS Compliance	Rachael Robertson	100				
Continuing	DTI	DTS	Digital Strategy Implementation	Gavin McLachlan	200	200	200	200	200
Continuing	ISG	SMI	UniDesk UoE Data Archive	Neil Bruce	20				
Continuing	ISG	TEL	TEL Services Data Retention and GDPR Compliance	Karen Howie	50				
Continuing	ISG	TEL	Datafeed Redevelopment	Karen Howie	20				
Continuing	ISG	WPS	EdWeb Decommissioning	Stratos Filalithis	25				

## Section Three: New Projects

Theme	Portfolio	Programme	Project	Sponsor	Apps Days 23/24	Apps Days 24/25	Apps Days 25/26	Apps Days 26/27	Apps Days 27/28
Legal	USG	STU	Degree Finder Compatibility Upgrades for WPP and EdGEL	Niall Bradley	10				
Legal	CSG	HDS	Deep Archive Delivery for Finance and HR	Stefan Kaempf	50	100			
Legal	CSG	HDS	HR Data Validation and Delivery	Phil Spencer	100	100			
Infosec	APD	COM	Office 365 Security Improvements	Alex Carter	60				
Infosec	APD	INF	CentOS 7 End of Life	Suran Perera	50				
Infosec	APD	INF	Replace Integration Middleware	Dave Berry	200				
Infosec	ISG	TEL	QMP Upgrade and Move to Cloud	Karen Howie	75				
Infosec	APPS	INF	Oracle Database - DB Upgrade to Version 23c	Suran Perera			200	200	
Infosec	APD	COM	Decommission BI Suite Universes	Susan Cooke					100
P&M	-	-	Supporting the priorities of the P&M governance board		400				
<b>FUNDING RUNS OUT HERE</b>									
P&M*	CSG	FIN	Payments Portal	Rachael Robertson	100				

Theme	Portfolio	Programme	Project	Sponsor	Apps Days 23/24	Apps Days 24/25	Apps Days 25/26	Apps Days 26/27	Apps Days 27/28
P&M*	CSG	FIN	Efficient Refund One-Off Payment Process	Rachael Robertson	50				
P&M*	ISG	LUC	Alma Library Management Integration With P&M - Analysis	Rebecca Hirsch	50				
P&M*	ISG	LUC	Alma Library Management Integration With P&M - Implementation	Rebecca Hirsch		50			
Process	APD	COM	Event Discovery & Promotion Platform	Alex Carter	100				
Process	APD	COM	IS Apps Directorate Intranet	Alex Carter	100	50	50	50	50
Process	APD	COM	Qlikview Workspace Migration to QlikSense	Alex Carter	50				
Process	APD	COM	VRS (SharePoint) Continual Improvement	Susan Cooke	50	50	50	50	50
Process	ISG	SMI	Prospective Student Enquiry Management System Integrations	Alex Carter	50				
Process	ISG	WPS	Notifications Service Open-Source Alignment	Stratos Filalithis	70				
Process	ISG	SMI	UniDesk API Integration	Neil Bruce	50	50	50	50	
Process	ISG	SMI	IS Alerts Service Optimisation	Alex Carter	50	50	50	50	50
Process	USG	STU	Degree Finder Integration with Student Records	Niall Bradley		100			
Process	USG	USGOTH	Manage Subject Access Requests - Evaluation & Procurement	Sara Cranston		50	100	50	

Theme	Portfolio	Programme	Project	Sponsor	Apps Days 23/24	Apps Days 24/25	Apps Days 25/26	Apps Days 26/27	Apps Days 27/28
Procure	APD	COM	Large Scale Events Platform Replacement	Alex Carter	100	100			
REF	ISG	RIS	Supporting the Next REF	Dominic Tate		50	50	50	50

## Notes

1. We have prioritised proposals using themes agreed with partners in earlier consultations.
2. People and Money (P&M) proposals are prioritised by the P&M governance board and are not allocated resources as part of the Applications Directorate 5 Year Plan. We have shared the P&M proposals marked with \* with the P&M team and have made an allocation of 400 days in the plan so that we can provide specialist resources to support P&M project work.
3. The effort estimates exclude 10% contingency which is retained at programme and portfolio level for use in year.
4. We have only prioritised new proposals for 2023/24 - proposed estimates for work in 2024/25, 2025/26, 2026/27 and 2027/28 are included for information, but have not been agreed as part of the planning process.
5. We have reserved some of our capacity for potential updates to the plan, particularly in relation to Continuing projects.

## 2023/24 Planning Themes

Theme	Description
Continuing	Projects underway which span multiple years, and were prioritised in a previous planning process
Legal	Projects required to comply with legislation
Start of Term	Projects required to support critical start of term processes, for example Timetabling
Information Security	Projects required to update software and hardware to ensure that security is up to date
People and Money	Projects proposed which involve work for the P&M team – these projects are reviewed and prioritised as part of the P&M governance process
Process	Projects required to improve or update existing processes
Procurement	Projects required to procure or re-procure systems and/or services
REF	Projects required to support the next REF exercise



## Programme and Portfolio Information

Portfolio	Programme Short Name	Programme Full Name	Programme Owner	Programme Manager
Corporate Services Group (CSG) Portfolio Owner: Ashley Shannon Portfolio Manager: Andrew Stewart	FIN	Finance	Rachael Robertson	Ben Armstrong
	HAS	Health and Safety	Candice Schmid	Andrew Stewart
	HRS	Human Resources	Deborah Kilgallon	Susan Ridder-Patrick
	CSGOTH	CSG Portfolio Projects	Ashley Shannon	Ben Armstrong
Applications Directorate (APD) Portfolio Owner: Stefan Kaempf Portfolio Manager: Andrew Stewart	COM	Communication	Alex Carter	Colin O Sullivan
	INF	IS Applications Infrastructure	Suran Perera	Andrew Stewart
Information Services Group (ISG) Portfolio Owner: Gavin McLachlan Portfolio Manager: Adam Wadee	ISGOTH	ISG Portfolio Projects	Stefan Kaempf	Adam Wadee
	LUC	Library and University Collections	Rebecca Hirsch	Karen Stirling
	RIS	Research Information Systems	Dominic Tate	Karen Stirling
	SMI	IT Service Management	Alex Carter	Colin Watt
	TEL	Technology Enhanced Learning	Karen Howie	Colin Watt
	WPS	Web and Portal Services	Stratos Filalithis	Tim Gray
University Secretary's Group (USG) Portfolio Owner: Jim McGeorge Portfolio Manager: Muriel Mewissen	USGOTH	USG Portfolio Projects	Jim McGeorge	Muriel Mewissen
	STU	Student Services	Jim McGeorge	Susan Ridder-Patrick
	TTU	Timetabling	Scott Rosie	Jamie Thin
Digital Transformation (DTI) Portfolio Owner: Gavin McLachlan Portfolio Manager: Stephen Roy	DTS	Digital Strategy	Gavin McLachlan	Stephen Roy